



DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
UNITED STATES PROPERTY AND FISCAL OFFICER FOR NEW YORK
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

Bulletin Number:	MNPF-EA-004	CHANGE #1	Date Issued:	05/08/14
Bulletin Issued By:	Lawrence J. Ashley, COL, USA, USPFO-NY			
Bulletin Subject:	Cooperative Agreement Fund Transfers			
Bulletin OPR:	MNPF-EA, Grants and Agreements			

1. Fund Transfers Affecting Cooperative Agreements: To process transfers of Cooperative Agreement Funds (**PBAC/FMB directed or otherwise**), the NYARNG Program Director **must**:
 - (a). Provide DMNA 1077 to MNBF, Special Assistant State, and ARNG COS;
 - (b). Provide approved DMNA 1077 to USPFO for approval;
 - (c). USPFO forwards back to Program Director once approved;
 - (d). Program Director provides USPFO/GOR with modification to agreement;
 - (e). GOR prepares modification for staffing to MNBF;
 - (f). MNBF provides approved modification to USPFO/GOR for USPFO approval;
 - (g). GOR forwards approved modification to program director;
 - (h). Program Director provides request for movement of funds to Comptroller/GOR.
2. This information will be incorporated into the next update of the USPFO EA SOP, P-6.
3. POC: If you have any questions, please feel free to contact CW2 Renee M. Davin at 518-786-4709 or by email at renee.m.davin.mil@mail.mil.